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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | DG TRADE.F.4 |
| Post number in sysper: | 440657 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Damien Levie  3 quarter 2024 (1 October 2024)  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications | Latest application date: 26-08-2024 |

**Entity Presentation (We are)**

Unit TRADE.F.4 develops, negotiates and implements EU rules and policies in the areas at the intersection of international trade, high-tech and security with a view to contributing to the long-term prosperity, strategic autonomy and security of the European Union. The unit focuses on key areas of the Union’s economic security such as the EU’s dual-use export controls, outbound investment, the EU framework for screening of foreign direct investment into the EU, and export restrictions against Russia in the context of EU sanctions.

Implementing the framework, in force since 2020, on investment screening requires extensive cooperation with Member States representatives and with other Commission services and the EEAS. As a result, the Unit manages a high number of complex consultation procedures governed by tight legal deadlines and requiring rigorous document management as well as the administration of numerous parallel workflows across the various decision-making tools of the Commission (inter-services consultation, translation, written procedures). In addition, the unit is also in charge of the revision of the existing EU screening regulation for which a legislative proposal was made in January 2024.

The team with 21 staff members is composed of two sections: one on Foreign Direct Investment and one on export controls and sanctions, each section supervised by a Head of Section. The unit also acts as a focal point for coordination with other services on technology & trade related matters and with EU high-tech industries (i.a. semiconductors, aerospace and telecom equipment).

**Job Presentation (We propose)**

We have a vacant post for a Seconded National Expert in our section of screening of Foreign Direct Investment. The candidate would work under the supervision of the relevant Head of Section.

**Jobholder Profile (We look for)**

The position requires the following duties:

* Handle FDI Screening cases (receipt and analysis of notifications by Member States, coordination with Commission services and EU Member States; drafting of opinions). FDI Screening case handling requires following strict procedures under tight deadlines;
* Contribution to the work of the Directorate General with regard to investments screening: coordination and drafting of briefing notes on investment; information requests from civil society and questions from European Parliament Members;
* Monitoring of policy developments in selected Member States;
* Participation in meetings, seminars and other events on investment screening and trade and security policies;
* Providing back-up to other “screening” members of the team.

Further to those duties, the job holder would, under the supervision of the Head of Section for the FDI screening team, contribute to the development of EU’s policy in the area of trade and security policies.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)