

END/SNE – JOB DESCRIPTION

Job Framework

Job Title: END/SNE – Political Counsellor : Country Analyst - EU external relations .

Job Location: Delegation of the European Union to VENEZUELA

Job Number: 314928

Area of activity: Political Section

Category: SNE

Duration of secondment: 2 years.

Job Content

Overall purpose:

The main scope of the job is to monitor and analyse the political and security situation in Venezuela on the basis of open source intelligence and contacts with EU Member States Embassies and other interlocutors with a view to identifying and suggesting potential policy responses, under the supervision of the Head of the EU Delegation (Venezuela) and the Head of the Political, Trade and Press Section and in close contact with the ECHO Office.

Part of a small team overall (EUDEL is composed of 16 staff members), the job holder will support EEAS Headquarters and the EU Delegation with ongoing analysis of the crisis/political and security contexts (including issues related to organised crime and the management of natural resources) and, where appropriate, the associated identification/preparation of possible responses.

Functions and Duties:

Under the direct supervision of the Head of Delegation and/or the Head of Sector:

- Assist the EU Delegation in Venezuela and EEAS HQ with following developments in the country. This would include regular monitoring of political and security related developments as well as processing and analysis of relevant open source intelligence;
- Assist the EU Delegation and EEAS HQ with analysis and the preparation of appropriate EU responses to the situation and challenges in the country, especially with regard to security issues;
- Contribute towards establishing and maintaining contact with stakeholders as appropriate, under the guidance of the Head of Delegation and the Head of the Political Section, pursue a policy dialogue with stakeholders in key areas/sectors, in particular with regard to security aspects;
- Develop working relations with civil society actors, in particular those working in areas relating to political and security issues;
- Contribute to the political reporting of the Delegation and any other tasks as required by the Head of Delegation.

Job Requirements

Education and Training: University diploma in law, political science, international relations, economy, business administration or any other related issue;

Knowledge and Experience: Experience of at least 3 years in the above mentioned areas at institutional level, analysis and reporting; preferably in third countries (Embassy, International organization, NGO, etc.);

Knowledge of EU institutions, related decision-making processes, EU external relations and cooperation mechanisms (geographic and thematic);

Experience in intelligence analysis and in dealing with security issues;

Experience of working with civil society and with a variety of interlocutors desired;

Knowledge of the country or region is an asset but not a requirement;

Awareness of the security, health, economic and social living and working conditions in Venezuela (this is a non-family posting).

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in Spanish and English or French is required. English and notions of French are necessary to work with EEAS HQ.
<u>Communication skills:</u>	Capacity to work and communicate in an international diplomatic and multilingual environment.
<u>Interpersonal skills:</u>	Teamwork. Coordination skills. Ability to adapt one's communication according to interlocutors in a complex political environment.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges. Prudent and discreet enough to deal with sensitive topics.