

## END/SNE – JOB DESCRIPTION

### Job Framework

<u>Job Title:</u>	END/SNE – <b>Political Officer</b>
<u>Job Location:</u>	Delegation of the European Union to UKRAINE
<u>Job Number:</u>	265001
<u>Area of activity:</u>	Political Section
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (extension possible up to 4 years)

### Job Content

#### Overall purpose:

Under the direct supervision of the Head of Section and Head of Delegation (HoD), the political officer should contribute to

- analysis and reporting on developments in the field of human rights, media and disinformation

#### Functions and Duties:

- monitor and contribute to analysis and reporting on developments in Ukraine related to cyber-security, disinformation, media landscape, and the respect of human rights
- providing policy advice on the political developments in the above areas, including in particular:
  - cybersecurity risks and measures;
  - disinformation as part of hybrid-threat targeting Ukraine and the EU;
  - media space and situation in the freedom of the media in Ukraine;
  - minority and religious issues in Ukraine;
  - fulfilment of relevant HR provisions under the Visa-Liberalisation Action Program and Suspension Mechanism, and of the Association Agreement;
- explain and defend European positions on the above-mentioned issues in meetings with host country representatives, international organisations and third country representatives as appropriate
- prepare visits by EU representatives and officials, and accompanying them as appropriate;
- liaise with other relevant sections in the Delegation (Operations and Press & information) with a view to improve the consistency and effectiveness of EU policy and assistance actions in the fields of competence;

- liaise with relevant international organisations, authorities, domestic and international experts, civil society organisations and their field presences as needed
- fulfil other tasks in the political section as needed.

### **Job Requirements**

#### **Education and Training:**

- University diploma law, political science, economy, business administration or any other related issue

#### **Knowledge and Experience:**

- Experience of at least 3 years in international relations and diplomatic work;
- Solid background on cyberissue, disinformation tolls, strategic communication, media, minority and religious issue, and human rights in general
- Analysis and reporting skills
- Working experience in third countries (Embassy, international organizations, NGO, etc.)
- General knowledge of EU institutions and related decisional processes. Knowledge of international and EU policies in the field of cyber-security, strategic communication/disinformation, media issues, minority and religious issues, and human rights would be considered an asset.

### **Skills**

<b><u>Linguistic skills:</u></b>	Thorough knowledge (capacity to write and speak) in English. Working knowledge of Russian or Ukrainian is required.
<b><u>Communication skills:</u></b>	Capacity to work and communicate with a variety of interlocutors, ranging from civil society and media representatives, to institutional and international representatives. Good and proved network capacities would be required.
<b><u>Interpersonal skills:</u></b>	Very good communication and coordination skills are required. Team spirit and flexibility to adapt to different assignment are also necessary.
<b><u>Intellectual skills:</u></b>	Solid analytical capability as well as drafting and reporting skills. Capacity to rapidly grasp priorities and core issues at stake and to develop possible ways to address them.

### **Personal Qualities**

Dynamic, motivated and flexible personality, capable to adapt quickly to new situations and deal with new challenges.